



# POLARIN 2<sup>ND</sup> GENERAL ASSEMBLY 2025

## AGENDA

**Dates:** 1-2 April 2025, two consecutive days (14:00 to 18:00 CET each day)

**Day 1:** Focus on Call Management, Transnational Access and Training Activities

**Day 2:** Focus on Data Services, Virtual Access, Outreach and Project Management

**Videoconference link:** <https://awi.webex.com/awi-en/j.php?MTID=mb5e805eaa8006f7b9e135ba6c7ade231>

### DAY 1: 1ST APRIL 2025

#### FOCUS ON CALL MANAGEMENT, TRANSNATIONAL ACCESS AND TRAINING ACTIVITIES

##### 14:00 – 14:15: WELCOME AND INTRODUCTION

- Speaker: Project Coordinator Nicole Biebow (AWI)
- Brief overview of meeting objectives and agenda

##### 14:15 – 14:30: HIGHLIGHTS OF POLARIN YEAR 1: MAIN ACHIEVEMENTS

- Speaker: Project Manager Verónica Willmott (AWI)
- Overview of key milestones and successes from the first year of the project

**14:30 – 15:30 WP1: ENABLING SCIENCE FOR UNDERSTANDING AND PREDICTING KEY POLAR PROCESSES**

- Speaker: WP1 Lead (Marie Noelle Houssais, CNRS) and task leaders
- Review of key challenges, proposal submissions, evaluation process
- 15 min per task, plus 15 min Q&A

**15:30 – 15:45: BREAK**

**15:45 – 16:10: WP2: PROPOSAL MANAGEMENT SERVICE AND LOGISTIC EVALUATION OF PROPOSALS**

- Speaker: WP2 Lead Hannele Savela (UOULU)
- Review of proposal management service, logistic evaluation, and improvements

**16:10– 16:30: PROJECT IMPLEMENTATION: USER CONTRACTS AND FINANCIAL ASPECTS OF TRANSNATIONAL ACCESS**

- Speakers: WP2 Lead, Project Manager, Financial Manager
- Key considerations for budget management and user reimbursements

**16:30– 17:15: Q&A: QUESTIONS AND FEEDBACK ON TRANSNATIONAL ACCESS.**

**17:15 – 18:00: WP7: TRAINING FOR MULTIPLE AUDIENCES**

- Speaker: WP7 Lead (Michele Rebesco, OGS, and Morten Rasch, UC)
- Review of planned training activities, upcoming opportunities, feedback, reporting

**DAY 2: 2ND APRIL 2025**

**FOCUS ON DATA SERVICES, VIRTUAL ACCESS, OUTREACH AND PROJECT MANAGEMENT**

**14:00 – 14:10: RECAP OF DAY 1**

- Speaker: Project Coordinator Nicole Biebow (AWI)

**14:10 – 14:40: WP4: DATA SERVICES AND CUSTOMISED PRODUCTS**

- Speaker: WP4 Lead Antonio Novellino (ETT) and Vito Vitale (CNR)
- Updates on data services development and key challenges

**14:40 – 15:10: WP5: VIRTUAL ACCESS SERVICES**

- Speaker: WP5 Daan Kivits (SIOS)
- Review of virtual access offerings , planned user feedback

**15:10 – 15:30: Q&A, DISCUSSION FOR DATA MANAGEMENT (WP4 AND WP5).**

**15:30– 15:45: BREAK**

**15:45 – 16:15: WP8: OUTREACH, ENGAGEMENT, AND IMPACT**

- Speaker: WP8 Lead Eva Horovčáková (EPB)
- Updates on outreach initiatives, stakeholder engagement, and communication strategies

**16:15 – 16:35: WP9: PROJECT MANAGEMENT**

- Speaker: WP9 Lead Verónica Willmott (AWI)
- Administrative updates, Project amendments, PR1: reporting timelines.

**16:35 – 16:50: PERIODIC REPORTING INCLUDING FINANCIAL KEY ASPECTS**

- Speaker: Financial Manager Martina Schrage (AWI)
- Budget status, cost statements, and reimbursement procedures

**16:50 – 17:20: FORWARD PLANNING AND NEXT STEPS**

- Speaker: Verónica Willmott (AWI)
- Future activities, collaboration opportunities, and project roadmap
- Discussion: Strategies to strengthen engagement and impact

**17:20 – 18:00: CLOSING REMARKS**

- Q&A session, wrap-up, and final thoughts from the Project Coordinator, GA 2025