

Vanessa Spadetto, INTERACT Project Manager

www.eu-polarin.eu

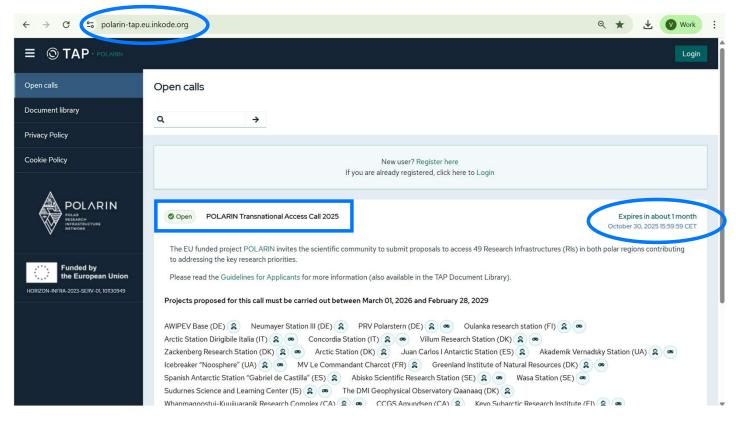
### **Introduction to POLARIN TAP**

Information Webinar for POLARIN TA Users 18<sup>th</sup> September 2025



#### POLARIN TA Call on POLARIN TAP

Application to POLARIN TA calls is done <u>only via POLARIN TAP</u>. POLARIN TAP automatically closes the call and <u>no submission is possible after 30 Oct 2025 15:59:59 CET</u>. Submission via email or any other form is not accepted.

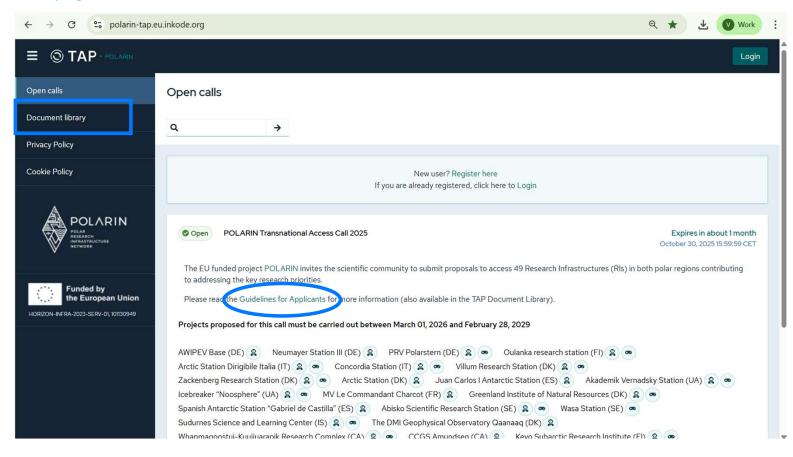






# Step 0: Read the Guidelines for Applicants

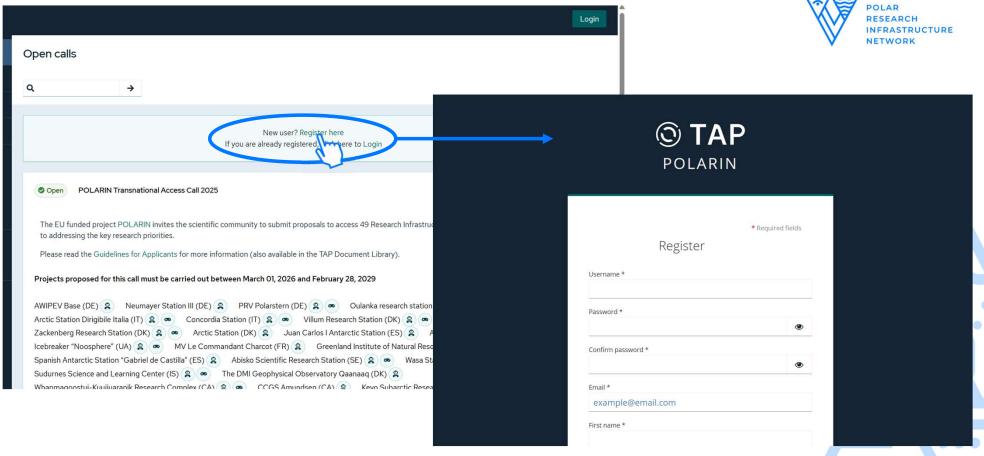
Available in the call description, in the Document Library and in the POLARIN call dedicated webpage





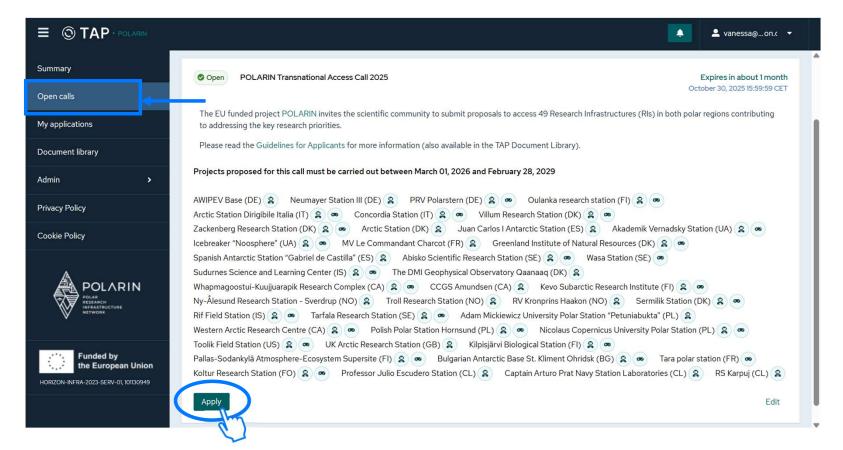


### Step 1: Register or Login



POLARIN

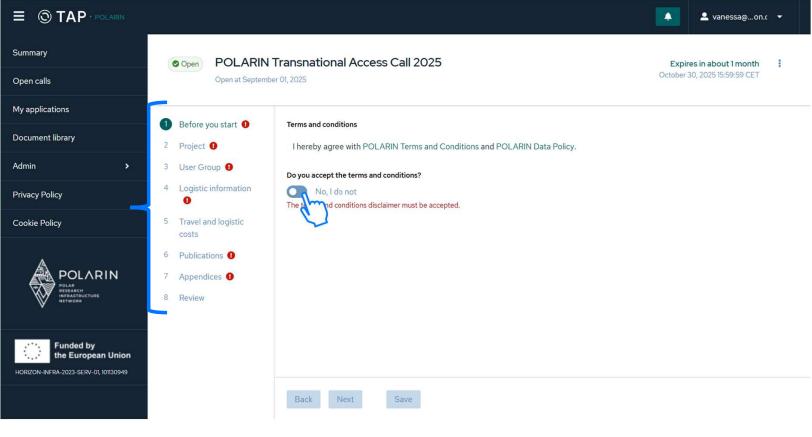
### Step 2: Start application







### Step 3.1: Terms and Conditions







#### Step 3.2: Project



#### POLARIN Transnational Access Call 2025

Open at September 01, 2025

Expires in about 1 month October 30, 2025 15:59:59 CET



1 Before you start



3 User Group 1

4 Logistic information



5 Travel and logistic

6 Publications (1)

7 Appendices **()** 

8 Review

Acronym \*

POLARICE

Title \*

Cross-Scale Feedbacks in Marine and Terrestrial Ice of the Polar Regions

Project summary \*

The project summary is used to find the reviewers for the application. If a grant is awarded, it can also be made publicly accessible

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Scientific discipline \*

Choose from the list

The estantific discipling is required



#### Step 3.2: Project outline



#### POLARIN Transnational Access Call 2025

Scientific discipline \*

Topic keywords \*

the reviewers and evaluators

Open at September 01, 2025

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POLAR RESEARCH INFRASTRUCTURE NETWORK

#### **EU Discipline Classification**

**NASA GCMD Keywords** 

CLIMATE INDICATOR... X CLIMATE INDICATOR... X CRYOSPHERE | LAN... X CRYOSPHERE | SEA I... X CRYOSPHERE | SNO... X show-less Choose from the list

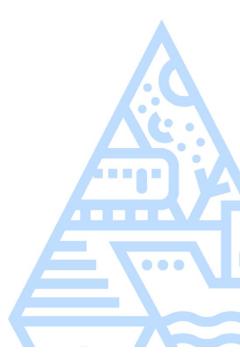
Please, select no more than 5 keywords according to the most relevant subjects of your research. The chosen keywords will be used to find

If relevant, describe how the proposed activity will contribute to existing ESA research and development projects and initiatives: e.g., Activities carried out in the context of the ESA Polar Science Cluster, mission management and/or mission preparation activities. Please, include the name of the project and the related team and how this activity will expand or contribute to achieve project goals. For further information, please contact polarsciencecluster@esa.int For details: https://eo4society.esa.int/communities/scientists/esa-polar-science-cluster/

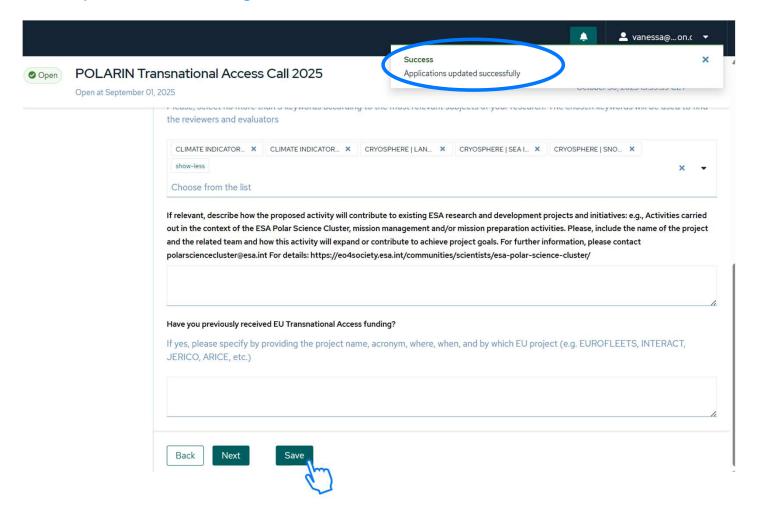
Does NOT affect in any way your chances to get granted Have you previously received EU Transnational Access funding?

Earth Sciences & Environment: Global change & Climate observation

If yes, please specify by providing the project name, acronym, where, when, and by which EU project (e.g. EUROFLEETS, INTERACT, JERICO, ARICE, etc.)



### Step 3.2: Project outline

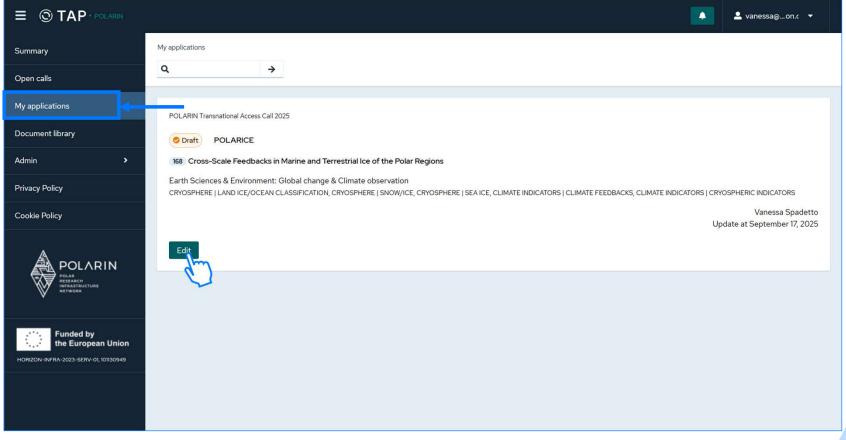






# My Applications: See & continue your application







#### Step 3.3: User group



Expires in about 1 month

October 30, 2025 15:59:59 CET

#### POLARIN Transnational Access Call 2025

Open at September 01, 2025

🛕 Please note that the applicant submitting the application must be the User Group Leader. Any proposal where the User Group Leader is not the same as the applicant submitting the proposal will not be evaluated.

4 Logistic information

1 Before you start

3 User Group 0

2 Project

5 Travel and logistic costs

6 Publications 10

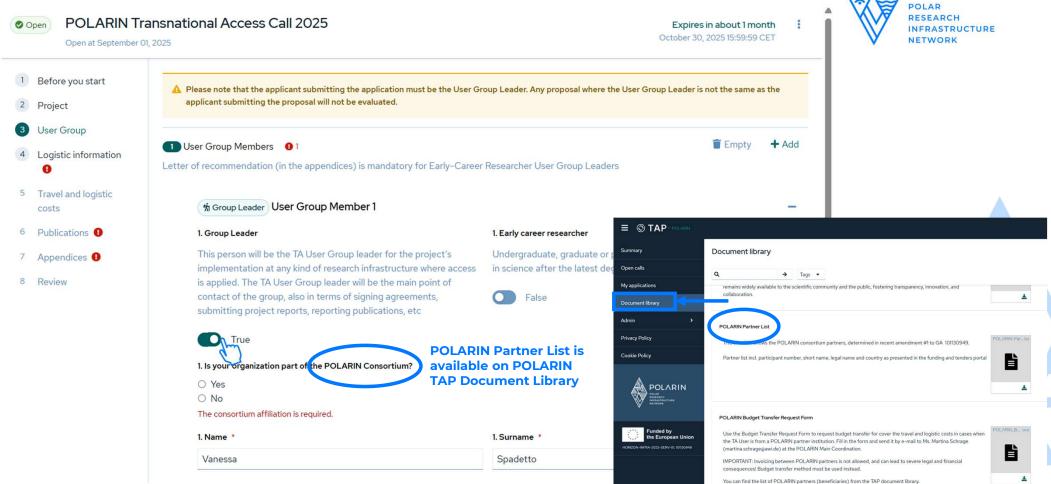
7 Appendices 10

8 Review

**Empty** + Add User Group Members 01 91 Letter of recommendation (in the appendices) is mandatory for Early-Career Researcher User Group Leaders The members section is required. Suggestion Fill with yours registration data + Add first user group member Save Back Next



### Step 3.3: User group

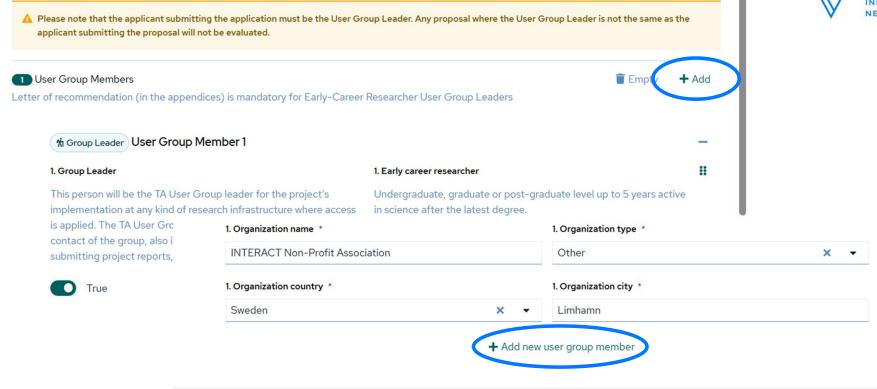


#### Step 3.3: User group

Back

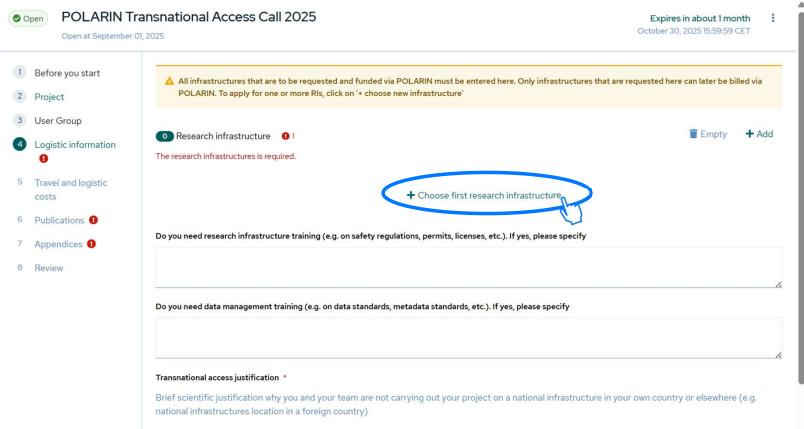
Next

Save







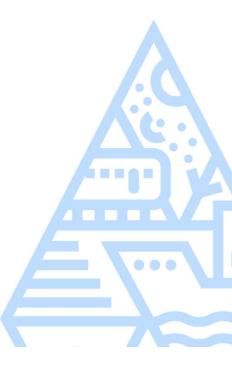




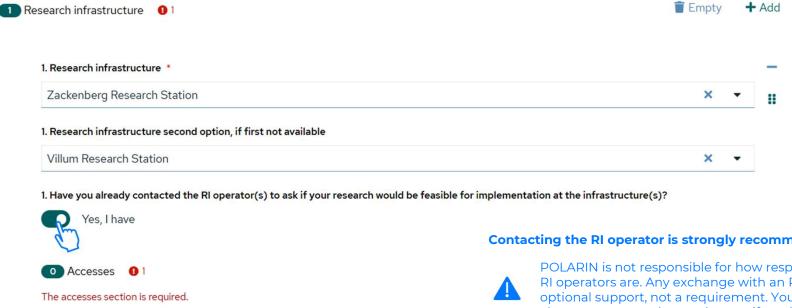












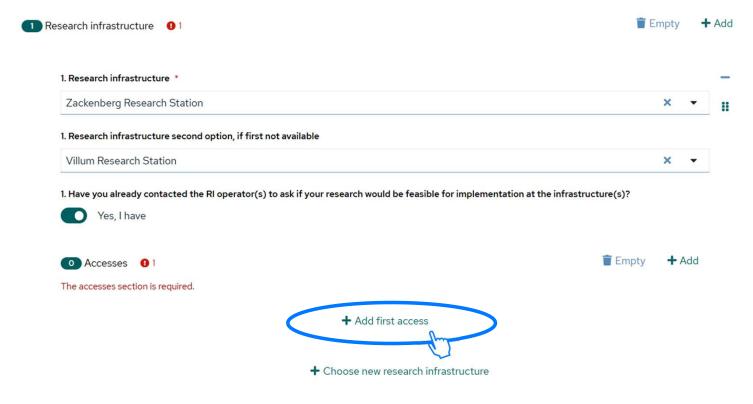
+ Add first access

+ Choose new research infrastructure

Contacting the RI operator is strongly recommended.

POLARIN is not responsible for how responsive RI operators are. Any exchange with an RI is optional support, not a requirement. You are always encouraged to apply even if you have not heard back for the RI.

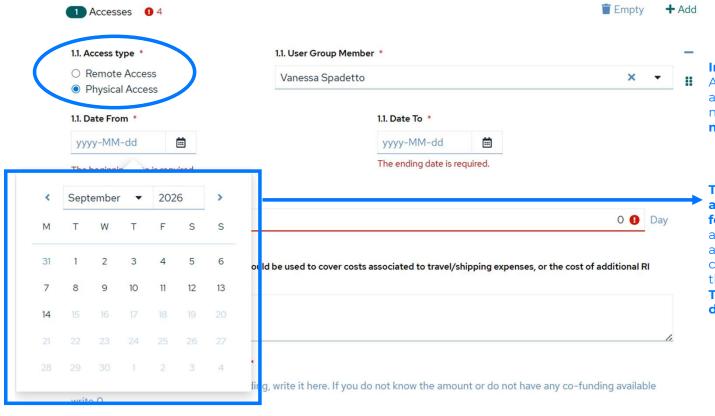








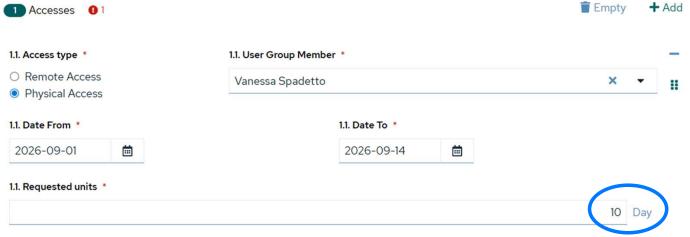




Important: check the eligibility rules.
Access requests for physical access are associated to the user. The dropdown menu lets you choose among the members you have added in Section 2

The calendar shows you the availability period of the RI for access. You can apply for access only within the availability periods. You can check the dates for all Ris in the INFRASTRUCTURE TABLE in the POLARIN dedicated call webpage





#### **Access period ≠ Requested units**

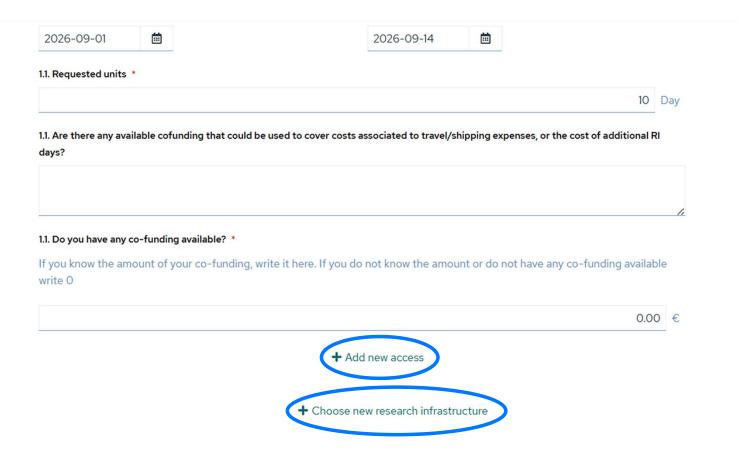
Access period is the time frame you would like to access the RI, e.g. your field work needs to be done in April, August or January.

Requested units is the number of days you will access the RI for your fieldwork, i.e.:

- For terrestrial stations, the days you will stay at the station;
- For vessels, the <u>science/working days</u> not the days you'll be at sea.

The Access periods will be adjusted with the RI if the proposal is granted, i.e. do not add the largest period possible to show that you'll be available anytime, add your preferred one considering your research objectives.











#### As a summary, in this section you'll add all your access requests.

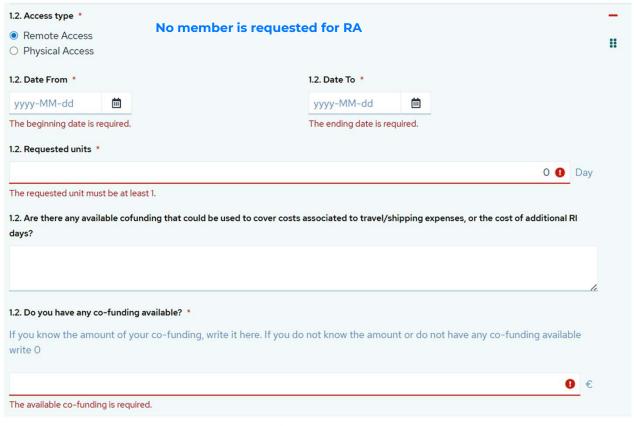
- 1. Add 1st Research Infrastructure
- 2. Add access(es) for 1st RI

You can add as many access requests as you need, for each person and for each period, for example:

- One person accessing in 3 different periods: add 3 access requests for the same person with the 3 different periods
- Two people accessing in the same period: add 2 access requests, one per each person, and add the same period
- Two people accessing in the same 3 different periods: add 6 access requests, one per each person for each period
- 3. Add **2<sup>nd</sup> Research Infrastructure** (if needed)
- 4. Add access(es) for 2<sup>nd</sup> RI

••••





+ Add new access



\* New access for the same RI (1.2) \*



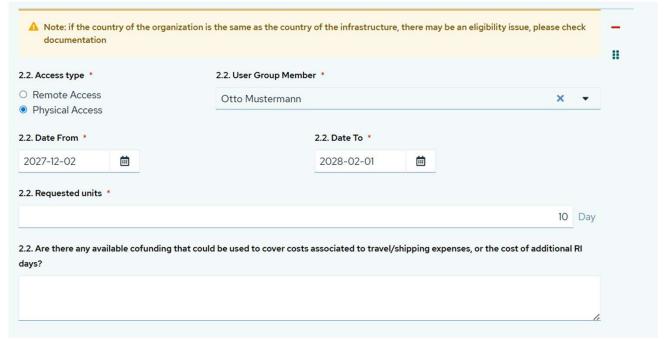
+ Add new access



PRV Polarstern		×	•
. Research infrastructure second option	on, if first not available		
Icebreaker "Noosphere"		×	•
P. Have you already contacted the RI op Yes, I have	perator(s) to ask if your research would be feasible for implementation at the infrastructure(s)?		
1 Accesses 0 5	<b>■</b> Empty	+	Add
2.1. Access type *	2.1. User Group Member *		_
Z.i. Access type			
Remote Access	Choose from the list	•	н
	Choose from the list  The field is required	•	H
Remote Access		•	H
<ul><li>Remote Access</li><li>Physical Access</li></ul>	The field is required	•	H
Remote Access     Physical Access 2.1. Date From *	The field is required  2.1. Date To *	•	II .
Remote Access Physical Access  2.1. Date From *  yyyyy-MM-dd	The field is required  2.1. Date To *  yyyyy-MM-dd	•	#

\* New RI (2.) \*

\* 1st access for 2nd RI (2.1) \*





\* 2<sup>nd</sup> access for 2<sup>nd</sup> RI (2.2) \*



Eligibility rule notification. Check the Guidelines for Applicants

The user group leader and at least the 80% of the users must work in countries other than the country(ies) were the legal entity operating the requested infrastructure is based.



#### Specific for access request to AMUNDSEN, NOOSPHERE and KARPUJ

POLARIN TAP handles differently the calculation for Requested RI Units based on type of unit cost of the RI.



- 1. Add the RI
- 2. Add all the access(es) for the same period in one access request, e.g. 1 access request for 3 members accessing in the same period ("group access")

  If you want access a second time in a different period:
- 3. Add again the RI ("+ Choose another Research Infrastructure" option)
- **4.** Add all the access(es) for the same 2<sup>nd</sup> period in one access request, e.g. 1 access request for 1/2/3 members accessing in the same period







#### Specific for access request to AMUNDSEN, NOOSPHERE and KARPUJ

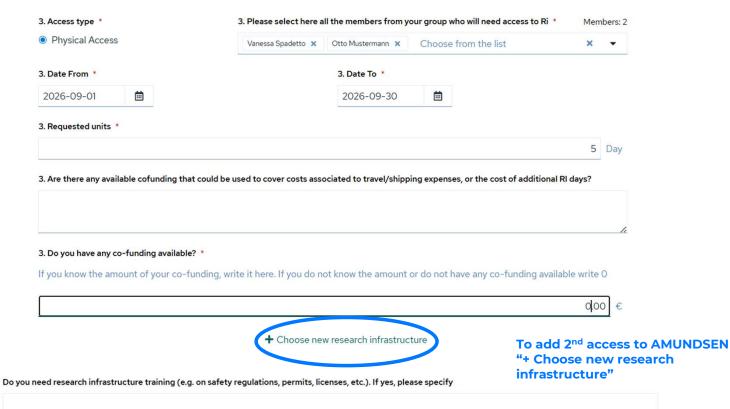


3. Research infrastructure *	
CCGS Amundsen	x ▼
3. Research infrastructure second opti	, if first not available
Choose from the list	•
3. Have you already contacted the RI o	rator(s) to ask if your research would be feasible for implementation at the infrastructure(s)?
No, I have not	
3. Access type *	3. Please select here all the members from your group who will need access to Ri * Members:
Physical Access	Vanessa Spadetto <b>x</b> Otto Mustermann <b>x</b> Choose from the list <b>x</b> ▼
3. Date From *	3. Date To *
2026-09-01	2026-09-30
3. Requested units *	





#### Specific for access request to AMUNDSEN, NOOSPHERE and KARPUJ

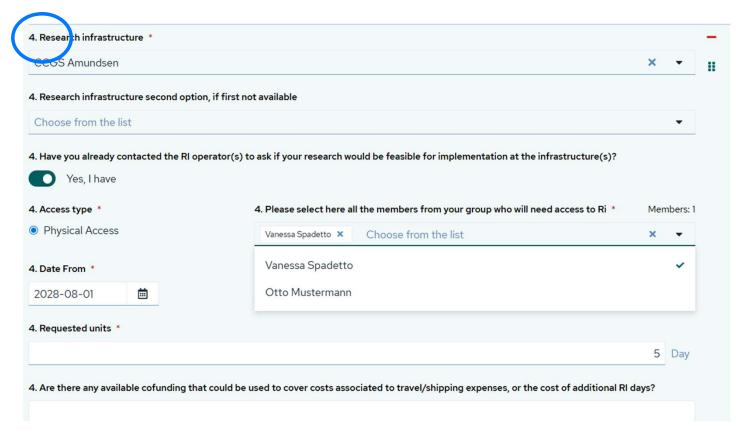








#### Specific for access request to AMUNDSEN, NOOSPHERE and KARPUJ







Do you need research infrastructure training (e.g. on safety regulations, permits, licenses, etc.). If yes, please specify

Yes. Lorem ipsum dolor sit amet, consectetur adipiscing elit. Ut ultricies finibus libero sit amet commodo. Proin sit amet luctus purus. Sed id nisl sit amet quam faucibus posuere. Phasellus ac viverra tellus, eget hendrerit erat. Class aptent taciti sociosqu ad litora torquent per conubia nostra, per inceptos himenaeos. Vestibulum nec sapien ac turpis sagittis suscipit vitae non turpis.

Do you need data management training (e.g. on data standards, metadata standards, etc.). If yes, please specify

No

#### Transnational access justification \*

Brief scientific justification why you and your team are not carrying out your project on a national infrastructure in your own country or elsewhere (e.g. national infrastructures location in a foreign country)

Lorem ipsum dolor sit amet, consectetur adipiscing elit. Ut ultricies finibus libero sit amet commodo. Proin sit amet luctus purus. Sed id nisl sit amet quam faucibus posuere. Phasellus ac viverra tellus, eget hendrerit erat. Class aptent taciti sociosqu ad litora torquent per conubia nostra, per inceptos himenaeos. Vestibulum nec sapien ac turpis sagittis suscipit vitae non turpis. Morbi in ultricies sapien, vel auctor nibh. Nullam semper mauris id diam scelerisque volutpat. Aliquam feugiat, neque tincidunt scelerisque luctus, ante felis lobortis eros, sit amet tincidunt sem ipsum a tellus. Integer sed eros sed felis ullamcorper aliquet. Proin id metus lacus. Etiam feugiat dignissim dolor, sagittis sagittis ex blandit sed. Proin ultrices odio nec risus pellentesque lobortis.

Back

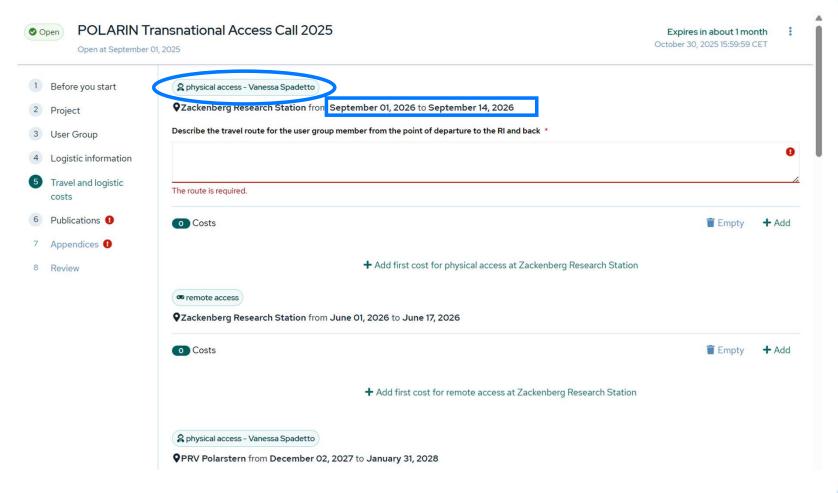
Next

Save





### Step 3.5: Travel and logistic costs





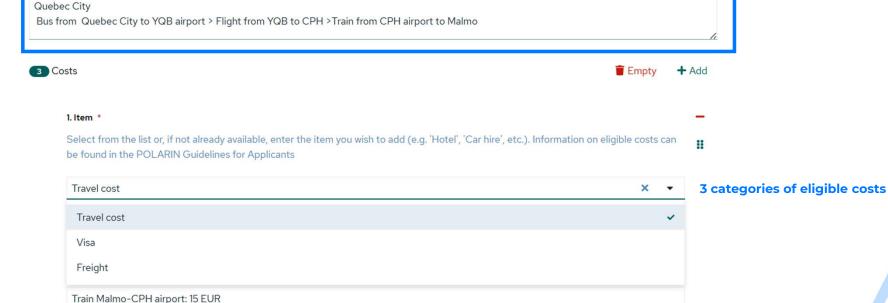
Add costs per each person per each travel (i.e. access period)



Train from Malmo to CPH airport > Flight from CPH to YQB (layover in FRA airport, one night hotel stay in FRA airport) > Bus from YQB airport to

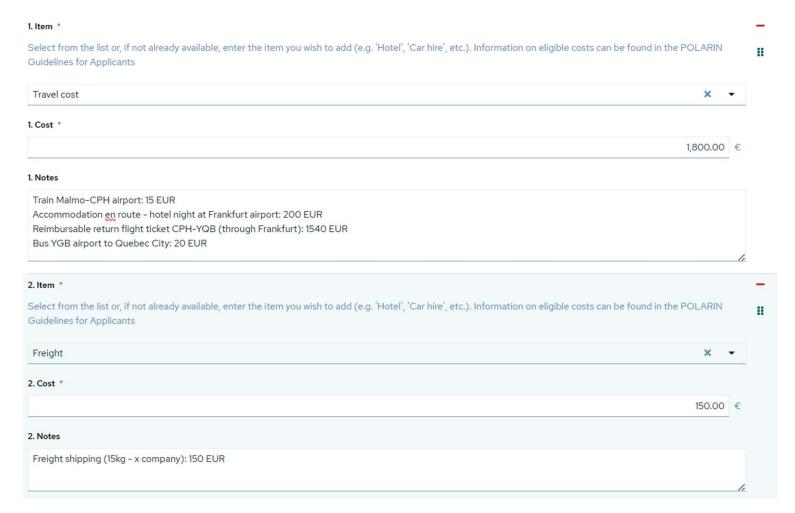
Accommodation en route - hotel night at Frankfurt airport: 200 EUR Reimbursable return flight ticket CPH-YQB (through Frankfurt): 1540 EUR







### Step 3.5: Travel and logistic costs







# Step 3.6: Publications



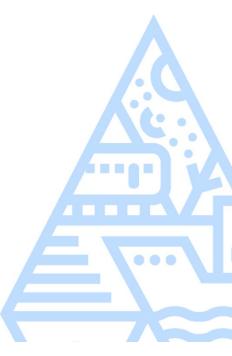
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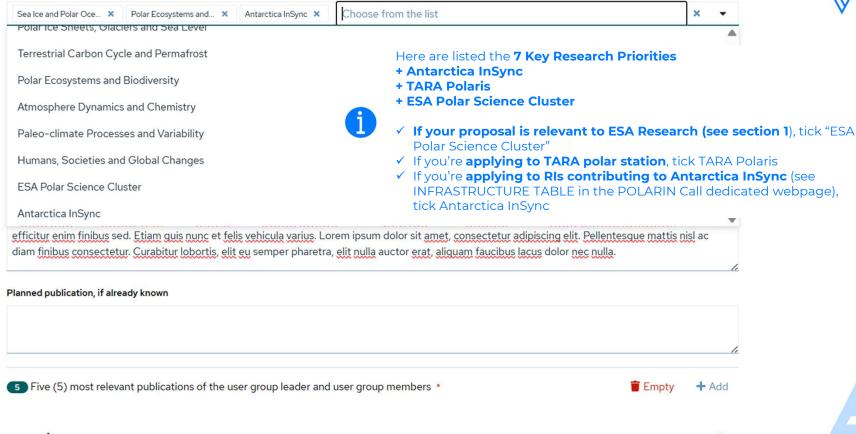


1	Before you start	Which of the following polar key research priorities is your proposal related to? Choose one or more. *	
2	Project	Choose from the list	*
<ul><li>3</li><li>4</li><li>5</li><li>6</li><li>7</li></ul>	User Group Logistic information Travel and logistic costs Publications ① Appendices ①	The select is required.  How does the proposal contribute to addressing the key research priorities in the polar regions? *  Filling in this field is mandatory to make the application eligible for funding  The requirements is required.	0
8	Review	Planned publication, if already known  • Five (5) most relevant publications of the user group leader and user group members • • • 2  The five most relevant publications is required.,The five most relevant publications must be 5.  + Add first publication	<b>≡</b> Empty <b>+</b> Add
		Back Next Save	



#### Step 3.6: Publications

Which of the following polar key research priorities is your proposal related to? Choose one or more. \*







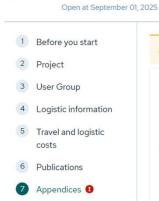
### Step 3.7: Appendices



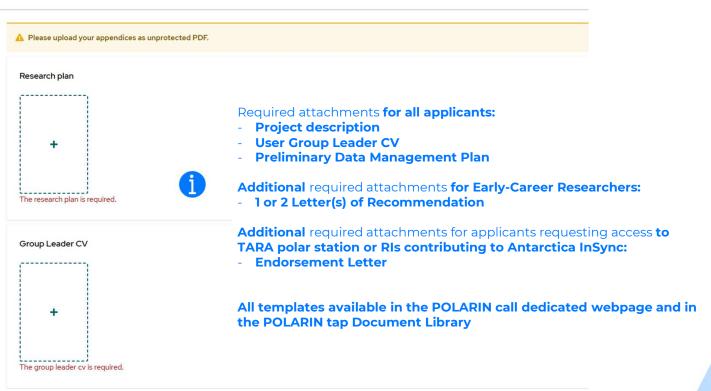
POLARIN Transnational Access Call 2025

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8 Review



#### Step 3.8: Review and SUBMIT



#### POLARIN Transnational Access Call 2025

Open at September 01, 2025

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POLAR

RESEARCH
INFRASTRUCTURE
NETWORK

1 Before you start

2 Project

3 User Group

4 Logistic information

5 Travel and logistic costs

6 Publications

7 Appendices

8 Review

#### Project

Acronym and Title (POLARICE) Cross-Scale Feedbacks in Marine and Terrestrial Ice of the Polar Regions

Project summary

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Scientific discipline Earth Sciences & Environment: Global change & Climate observation

#### 

'in Group Leader (Early career researcher) User Group Member 1

Name Vanessa Surname Spadetto

Is your Email vanessa@interactassociation.org

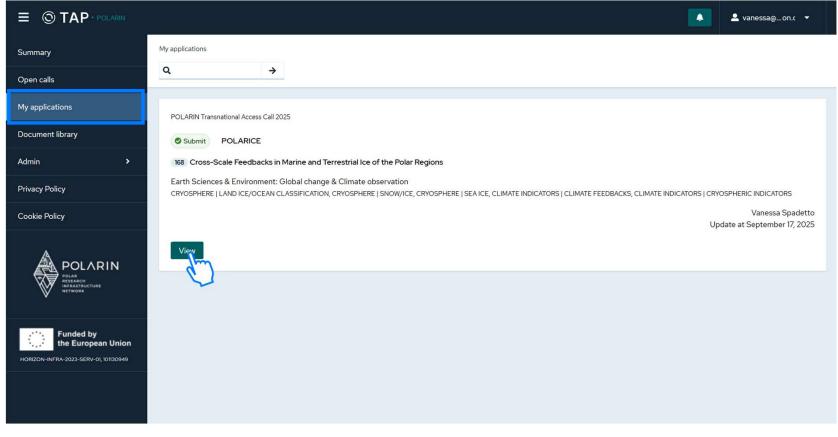
Scroll down and check all the information you have inserted.

Check carefully before submitting. You can submit only one application per TA call in POLARIN TAP.



# My Applications: See your submitted application







#### Contact us

#### Inquires related to POLARIN TA:

polarin\_ta@listserv.dfn.de

#### **POLARIN** tap:

Vanessa Spadetto, <u>vanessa@interactassociation.org</u>
IT technical support, <u>polarin@inkode.it</u>

This TAP manual is available on POLARIN TAP Document Library.







# Thanks for your attention!

