

## Guidelines for budgeting travel and logistic costs into your POLARIN TA proposal

Proposals for POLARIN Transnational Access Calls must be submitted via [POLARIN TAP](#). You can find a **step-by-step guide to fill in the application form** in the POLARIN TAP Document Library ("TAP Application Manual for Applicants").

Fill in the application form carefully. You can work on the application in several sessions and store the application in-between the sessions, but you can submit only one application per call.

In **Section 5. Travel and Logistic Costs of the application form**, applicants are required to provide an estimate of the travel and logistic costs for their planned access. These include:

- a. **Travel to and from the Research Infrastructure** (e.g. flights, train tickets, local transport). The cost estimates should be for refundable tickets in economy class.
- b. **Logistic costs directly related to the access** (e.g. freight/shipment of samples or equipment, visas, permits, insurance if applicable).

Costs related to the use of the Research Infrastructure itself (e.g. access fees, instrumentation, facilities, meals and accommodation at the RI) are covered internally by POLARIN and do not need to be included in the applicant's budget request.

Research Infrastructures may or may not provide **meals and/or accommodation** at the facility. Please see the table below to find the alternative options when meals and/or accommodation are not provided. For these cases, applicants need to add a cost estimate for meals and/or accommodation (as a Cost Item) into the Travel and Logistic Costs.

Please see the table below for guidelines on **specific conditions, travel arrangements and/or services that you may need to add as Cost Items into your application form** in POLARIN TAP to access the RI(s) and conduct your planned activities. In the table, the RIs are divided according to RI type (Antarctic, Arctic, Vessels, Observatories) and listed alphabetically under the RI type.

**Important note:** Applicants are strongly recommended to contact the RI Operator(s) when drafting their application to ensure the feasibility of their work plan and the financial viability of the budget proposal.

Please provide a realistic budget estimate in the application form. The budget should reflect the expected costs per person. POLARIN only covers costs up to the approved amount and cannot guarantee any reimbursement of overexpenditure of the granted travel and logistic budget.

| Research Infrastructure Name | Special transport required to access the RI | Other logistics costs necessary to access the RI (e.g. training, permit costs) | Meals provided by the RI (Yes/No) | Accommodation provided by the RI (Yes/No) | Services charged by the RI | Specific conditions and/or services not provided by the RI | Note from the RI Operator | Contact person |
|------------------------------|---------------------------------------------|--------------------------------------------------------------------------------|-----------------------------------|-------------------------------------------|----------------------------|------------------------------------------------------------|---------------------------|----------------|
|------------------------------|---------------------------------------------|--------------------------------------------------------------------------------|-----------------------------------|-------------------------------------------|----------------------------|------------------------------------------------------------|---------------------------|----------------|

| Antarctic Research Stations                            |                                                              |                                                                                                                                                                                                                                                          |                                     |                                     |  |                                                |                                                                                                                            |                                                    |
|--------------------------------------------------------|--------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|-------------------------------------|--|------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------|
| <b>Akademik Vernadsky Station</b>                      |                                                              |                                                                                                                                                                                                                                                          | Yes                                 | Yes                                 |  |                                                |                                                                                                                            | Andriy Fedchuk (andriyf@gmail.com)                 |
| <b>Bulgarian Antarctic Institute</b>                   |                                                              | Medical examination<br>Health insurance                                                                                                                                                                                                                  | Yes                                 | Yes                                 |  |                                                |                                                                                                                            | Christo Pimpirev (polar@gea.uni-sofia.bg)          |
| <b>Captain Arturo Prat Navy Station Laboratories</b>   |                                                              |                                                                                                                                                                                                                                                          |                                     |                                     |  |                                                |                                                                                                                            |                                                    |
| <b>Concordia</b>                                       | NB: CONCORDIA only offers Remote Access in the 2026 TA Call. | Remember to budget for freight costs to the departure gate in Christchurch (CHC) and return from CHC. The remaining total budget for Concordia for freight costs is reduced to 1400 EUR. Please consider applying for co-funding to cover freight costs. | Yes                                 | Yes                                 |  |                                                | In the proposal, please indicate the number of days necessary for the activities and the number of scientists to dedicate. | Chiara Venier (chiara.venier@cnr.it)               |
| <b>"Juan Carlos I" Antarctic Research Station</b>      |                                                              |                                                                                                                                                                                                                                                          | Yes                                 | Yes                                 |  | Custom agent at gateways to the RI (if needed) |                                                                                                                            | Miguel Angel Ojeda (maojeda@utm.csic.es)           |
| <b>Mario Zucchelli Station</b>                         |                                                              |                                                                                                                                                                                                                                                          |                                     |                                     |  |                                                |                                                                                                                            |                                                    |
| <b>Neumayer Station III</b>                            | NB: NEUMAYER only offers Remote Access in the 2026 TA Call.  | Remember to budget for freight costs for transport of samples and equipment                                                                                                                                                                              | Not applicable (only Remote Access) | Not applicable (only Remote Access) |  |                                                |                                                                                                                            | Christine Wesche (christine.wesche@awi.de)         |
| <b>Professor Julio Escudero Station</b>                |                                                              |                                                                                                                                                                                                                                                          |                                     |                                     |  |                                                |                                                                                                                            |                                                    |
| <b>Spanish Antarctic Station "Gabriel de Castilla"</b> |                                                              |                                                                                                                                                                                                                                                          | Yes                                 | Yes                                 |  |                                                |                                                                                                                            | Sonia Ramos-Garcia (cpe@ciencia.gob.es)            |
| <b>Wasa Research Station</b>                           |                                                              | Remember to budget for freight costs for transport of samples and equipment                                                                                                                                                                              | Not applicable (only Remote Access) | Not applicable (only Remote Access) |  |                                                |                                                                                                                            | Margareta Johansson (margareta.johansson@polar.se) |

| Research Infrastructure Name | Special transport required to access the RI | Other logistics costs necessary to access the RI (e.g. training, permit costs) | Meals provided by the RI (Yes/No) | Accommodation provided by the RI (Yes/No) | Services charged by the RI | Specific conditions and/or services not provided by the RI | Note from the RI Operator | Contact person |
|------------------------------|---------------------------------------------|--------------------------------------------------------------------------------|-----------------------------------|-------------------------------------------|----------------------------|------------------------------------------------------------|---------------------------|----------------|
|------------------------------|---------------------------------------------|--------------------------------------------------------------------------------|-----------------------------------|-------------------------------------------|----------------------------|------------------------------------------------------------|---------------------------|----------------|

|                                                 |                                                                                                                                     |                                                    |                                                                                                                                                                                     |     |                                                                                                                                                                                                                       |                                                                                                        |  |                                                       |
|-------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------|--|-------------------------------------------------------|
| <b>Troll Research Station</b>                   |                                                                                                                                     |                                                    |                                                                                                                                                                                     |     |                                                                                                                                                                                                                       |                                                                                                        |  |                                                       |
| <b>Arctic Research Stations</b>                 |                                                                                                                                     |                                                    |                                                                                                                                                                                     |     |                                                                                                                                                                                                                       |                                                                                                        |  |                                                       |
| <b>Abisko Scientific Research Station</b>       |                                                                                                                                     |                                                    | No<br>There is a supermarket 5 min walk from the research station and a fully equipped kitchen. Please insert a cost estimate for groceries as a cost item in the application form. | Yes | <a href="https://www.polar.se/media/zqgjr2qr/ans_price_list_2026-01-01.pdf">https://www.polar.se/media/zqgjr2qr/ans_price_list_2026-01-01.pdf</a>                                                                     |                                                                                                        |  | Margareta Johansson<br>(margareta.johansson@polar.se) |
| <b>Adam Mickiewicz University Polar Station</b> | Boat / speedboat/ yacht from Longyearbyen to the Station, 400-1700 EUR (both ways, depends on the company / availability / weather) | Weapon permit and rifle rental, 350 EUR (per week) | Yes                                                                                                                                                                                 | Yes | If the applicant wishes to use the Station's zodiac (frequent and long distances), it should provide the necessary fuel at its own expense. The costs of satellite internet access are shared by all people using it. | Accommodation in Longyearbyen before traveling to the Station and after returning is usually necessary |  | Krzysztof Rymer<br>(krym@amu.edu.pl)                  |

| Research Infrastructure Name                  | Special transport required to access the RI                                                                           | Other logistics costs necessary to access the RI (e.g. training, permit costs)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Meals provided by the RI (Yes/No)                                                                                                                                                                                                                                                                                                                                                                                                    | Accommodation provided by the RI (Yes/No)                                                                                                                                                                                                                                                 | Services charged by the RI                                                                                                                                                                   | Specific conditions and/or services not provided by the RI                                                  | Note from the RI Operator                                                                                                                                                                             | Contact person                                                                                                                          |
|-----------------------------------------------|-----------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------|
| <b>Arctic DTU Campus and Research Station</b> | Transport and/or transfer from/to Sisimiut Airport or harbor to research station. Estimated cost 150 EUR per project. | Research activities and data collection may require government permits or access permits that include the payment of fees. The specific requirements depend on the research field, the geographic location, and the type of material being collected. Researchers are referred to Arctic Hub ( <a href="http://www.arctichub.gl">www.arctichub.gl</a> ) and the Government of Greenland ( <a href="http://www.nanoq.gl">www.nanoq.gl</a> ) and other relevant authorities for guidance regarding permit requirements, application procedures, safety courses etc. related to research activities in Greenland. | Arctic DTUs local partner (KTI, Tech College Greenland) operates its own canteen, which may be used by visiting researchers upon prior arrangement with Arctic DTU. In addition, supermarkets, restaurants, and other dining facilities are available in Sisimiut within walking distance. Approximated daily allowance is between 150 and 500 DKK per person depending on accommodation category, individual or research group etc. | Accommodation is accessible upon prior arrangement during low-season for teaching at Arctic DTU campus. Price per night between 250 and 500 DKK depending on accommodation category, individual or group booking etc. Approximate cost per night at hotel, hostel or Airbnb: 550-1200 DKK | No additional services offered. Several local private companies offer rental of cars, snowmobiles, ATVs, boat charter etc.                                                                   | No                                                                                                          | Freight by air and ship to/from Sisimiut can be time consuming due to weather and infrastructure and type of freight. We refer questions to Royal Arctic Line, Blue Water Shipping and Air Greenland. | Niels Hoedeman, Anton Berggreen Abrahamsen ( <a href="mailto:arctic@dtu.dk">arctic@dtu.dk</a> )                                         |
| <b>Arctic Station</b>                         |                                                                                                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Yes                                                                                                                                                                                                                                                                                                                                                                                                                                  | Yes                                                                                                                                                                                                                                                                                       | Ship rental, snow mobile rental. Price list at Arctic Station. Rental costs paid directly at Arctic Station.                                                                                 |                                                                                                             |                                                                                                                                                                                                       | Lone Fabrin-Brasted ( <a href="mailto:lofab@adm.ku.dk">lofab@adm.ku.dk</a> )                                                            |
| <b>Arctic Station Dirigibile Italia</b>       |                                                                                                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                                                                                                                                                                                                                                           |                                                                                                                                                                                              |                                                                                                             |                                                                                                                                                                                                       |                                                                                                                                         |
| <b>AWIPEV</b>                                 | Flight from Longyearbyen to Ny-Alesund and back: 5200 NOK (480 EUR) per flight<br>Board: 890 NOK per person per day   | Shooting training (at least 2 person per group) - 3200 NOK (300 EUR) per person                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | No                                                                                                                                                                                                                                                                                                                                                                                                                                   | Yes                                                                                                                                                                                                                                                                                       | Please check KingsBay pricelist: <a href="https://kingsbay.no/wp-content/uploads/2026/06/Pricelist-2026-3une.pdf">https://kingsbay.no/wp-content/uploads/2026/06/Pricelist-2026-3une.pdf</a> | Limit of 20kg for flights between Longyearbyen and Ny-Alesund, all extra luggage costs 100NOK (9EUR) per kg |                                                                                                                                                                                                       | Verena Mohaupt, Marion Maturilli, Dominique Fleury, Dirk Mengedoht ( <a href="mailto:management@awi pev.eu">management@awi pev.eu</a> ) |

| Research Infrastructure Name                          | Special transport required to access the RI             | Other logistics costs necessary to access the RI (e.g. training, permit costs)                  | Meals provided by the RI (Yes/No)                                                                                                                                                                              | Accommodation provided by the RI (Yes/No) | Services charged by the RI                                                                                                                                                                                                                                                      | Specific conditions and/or services not provided by the RI | Note from the RI Operator                                                           | Contact person                                                                     |
|-------------------------------------------------------|---------------------------------------------------------|-------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------|-------------------------------------------------------------------------------------|------------------------------------------------------------------------------------|
| <b>Barrow Arctic Research Center (BARC)</b>           |                                                         | Freight costs, overnight lodging in Anchorage                                                   | No<br>There is a grocery store and local restaurants in town. Please insert a cost estimate for groceries as a cost item in the application form.                                                              | Yes                                       | Lodging, vehicle rentals, permits, fuel, lab, bear guard/ice guide, boat rental, staff coordination/support                                                                                                                                                                     |                                                            | Please contact UIC Science beforehand to discuss feasibility and project logistics. | Lindsay Cameron - Program Manager with UIC Science (Lindsay.Cameron@uicalaska.com) |
| <b>CEN Whapmagoostui-Kuujuarapik Research Complex</b> |                                                         |                                                                                                 |                                                                                                                                                                                                                |                                           |                                                                                                                                                                                                                                                                                 |                                                            |                                                                                     |                                                                                    |
| <b>Greenland Institute of Natural Resources</b>       | Taxi from Nuuk Airport to GINR (approx 15 EUR each way) |                                                                                                 | Only lunch on weekdays (Mon-Fri)                                                                                                                                                                               | Yes                                       | GINR does not charge additional costs for other types of services                                                                                                                                                                                                               |                                                            |                                                                                     | Katrine Raundrup (kara@natur.gl)                                                   |
| <b>Kevo Research Station</b>                          |                                                         |                                                                                                 | No<br>Kitchens at the guests' disposal. The closest grocery shop is 27 km from the RI., with transport arranged by the RI. Please insert a cost estimate for groceries as a cost item in the application form. | Yes                                       | Please check the price list:<br><a href="https://sites.utu.fi/kevo/wp-content/uploads/sites/59/2019/12/Kevo-Price-list-2026.pdf">https://sites.utu.fi/kevo/wp-content/uploads/sites/59/2019/12/Kevo-Price-list-2026.pdf</a>                                                     |                                                            |                                                                                     | Otso Suominen (otso.suominen@utu.fi)                                               |
| <b>Kilpisjärvi Biological Station</b>                 |                                                         | Depends on the project, if permits are required for sampling, instruments, or off-road permits. | Yes                                                                                                                                                                                                            | Yes                                       | Please check the price list:<br><a href="https://www.helsinki.fi/en/research-stations/kilpisjarvi-biological-station/research/research-service-price-list">https://www.helsinki.fi/en/research-stations/kilpisjarvi-biological-station/research/research-service-price-list</a> |                                                            |                                                                                     | Anu Ruohomäki (anu.ruohomaki@helsinki.fi)                                          |

| Research Infrastructure Name             | Special transport required to access the RI                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Other logistics costs necessary to access the RI (e.g. training, permit costs)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Meals provided by the RI (Yes/No)                                                                                                                                                                                    | Accommodation provided by the RI (Yes/No)                                                                                                                                                                                                                                                                                     | Services charged by the RI                                                                                                                            | Specific conditions and/or services not provided by the RI                                                                                                                                                                                                                                           | Note from the RI Operator                                                                                                                                                                                                                                                                            | Contact person                                      |
|------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------|
| <b>Koltur Research Station</b>           | Travel between Vágar Airport and Tórshavn is 50 EUR per person.<br>Standard travel to the RI is a chartered boat from Tórshavn which is organised by the RI., which costs 500 EUR one way. Occasionally a helicopter needs to be chartered at a cost of 2500 EUR one way. Travel to and from the island is dictated by weather conditions, which is why the RI recommends planning for at least two days in addition to the sampling plan.<br>Overnight stay at a hotel or hostel in Tórshavn should be planned before and after visit to the RI. |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | No<br>Standard practice is that RI staff facilitate applicants in the buying of groceries on the morning of travel to Koltur.<br>Please insert a cost estimate for groceries as a cost item in the application form. | Yes                                                                                                                                                                                                                                                                                                                           |                                                                                                                                                       |                                                                                                                                                                                                                                                                                                      |                                                                                                                                                                                                                                                                                                      | Agnes-Katharina Kreiling<br>(agnes@savn.fo)         |
| <b>NERC Arctic Research Station (UK)</b> | Applicants need to include costs for return flights from Longyearbyen to Ny-Alesund using Lufthansa. Approximate cost is 1000 EUR.                                                                                                                                                                                                                                                                                                                                                                                                                | <ul style="list-style-type: none"> <li>Firearms Training: costs to be determined - please speak to the Station Manager in the first instance</li> <li>Polar Bear Safety Course in Ny-Alesund: Approximate cost is 300 EUR per person</li> <li>Norwegian firearms permit costs: approximate cost is 50 EUR per person</li> <li>Shipping and freight costs: please contact the Station Manager for costs</li> </ul> <p>It is always best to check the latest costs with the Station Manager (arcticresearchstation@bas.ac.uk) before you submit your applications.</p> | Yes                                                                                                                                                                                                                  | Yes<br>Although the Station will do its best to provide accommodation in the Station, if the Station is busy, teams will be required to use the Kings Bay accommodation and so this should be budgeted for in case needed. The approximate cost for a standard single room with private bath is 119 EUR per person per night. | Use of Kings Bay Laboratories or skidoos if required. Please contact Station Manager in the first instance for costs: arcticresearchstation@bas.ac.uk | It is important that anyone wishing to access the UK Arctic Station in Ny-Alesund contacts the Station Manager to discuss the feasibility of the work to be carried out and associated costs as soon as possible and at least four weeks BEFORE an application is submitted to the POLARIN TNA call. | Just to note that we also require individuals to have medical and dental check before accessing the Station. The Station Manager will tell them this, but the applicants should factor this into their overall budget (although this needs to be covered by the individual as not an eligible cost). | Dr Iain Rudkin<br>(arcticresearchstation@bas.ac.uk) |

| Research Infrastructure Name                        | Special transport required to access the RI                                                                                                                                                                                                                                                                     | Other logistics costs necessary to access the RI (e.g. training, permit costs)                                                                                                                                                                                                                                                                                                                                                      | Meals provided by the RI (Yes/No)                                                                                                                                         | Accommodation provided by the RI (Yes/No)                                                                                                                       | Services charged by the RI                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Specific conditions and/or services not provided by the RI                                                                                                                                       | Note from the RI Operator                                                                                                                                                                                                                                                                                                                                                                                                                                      | Contact person                                                                                        |
|-----------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------|
| <b>Nicolaus Copernicus University Polar Station</b> | Chartered boat transport Longyearbyen – Kaffiøyra: typically around 4,000-4,500 EUR per boat (one way), depending on operator, season and conditions, plus approximately 45-50 EUR per passenger. Access to the station usually requires dedicated boat transport, as no regular public transport is available. | Depending on the planned activities and study area, applicants may also need to budget for: <ul style="list-style-type: none"> <li>• mandatory Arctic field safety training,</li> <li>• insurance costs,</li> <li>• local safety equipment /gun rent/,</li> <li>• shipment and storage of scientific equipment and samples,</li> <li>• additional accommodation in Longyearbyen due to weather-related transport delays.</li> </ul> | Yes                                                                                                                                                                       | Yes                                                                                                                                                             | Possible additional charged services may include: <ul style="list-style-type: none"> <li>• local boat support for fieldwork,</li> <li>• fuel for extended field operations,</li> <li>• shipment and transport of scientific equipment and samples,</li> <li>• specialized field safety support.</li> </ul> Availability and costs depend on project type, season, logistics and technical requirements, and should be discussed individually with the RI operator during proposal preparation. | Applicants are encouraged to discuss such needs with the RI operator at an early stage, as availability and costs in Svalbard can vary significantly depending on season and logistics capacity. | Due to the remote Arctic location of the RI and rapidly changing weather conditions in Svalbard, applicants are strongly encouraged to contact the RI operator already during proposal preparation. Early communication helps ensure realistic budgeting, proper logistical planning and safe execution of field activities. Flexibility in scheduling is also important, as transport and field operations may be affected by weather and sea-ice conditions. | Ireneusz Sobota (irso@umk.pl)                                                                         |
| <b>Ny-Ålesund Research Station NPI "Sverdrup"</b>   | Chartered flight from Longyearbyen to Ny-Ålesund. Back- and forth: 11000 NOK. Please see price list on website Kings Bay: <a href="https://kingsbay.no/">https://kingsbay.no/</a>                                                                                                                               | Costs logistics support, weapon renting. Depending on the type of research, therefore it is important to contact the Norwegian Polar Institute.                                                                                                                                                                                                                                                                                     | Yes                                                                                                                                                                       | Yes                                                                                                                                                             | See more information on <a href="https://nyalesundresearch.no/logistics/">https://nyalesundresearch.no/logistics/</a>                                                                                                                                                                                                                                                                                                                                                                          | Plan cargo well and plan this in your budget.                                                                                                                                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Research Coordinator NPI (research.nya@npolar.no)                                                     |
| <b>Oulanka Research Station</b>                     |                                                                                                                                                                                                                                                                                                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                                                                                                                                           |                                                                                                                                                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                                                                                                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                                       |
| <b>Pallas-Sodankylä stations</b>                    |                                                                                                                                                                                                                                                                                                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                     | No<br>Lunch restaurant Niesta in Sodankylä in the vicinity of the station (14 EUR/lunch). Other meals are self-cooked at the guest rooms. Guest accommodation houses have | (Sodankylä) Yes (Pallas) Depending on availability. Please contact the facility provider to discuss the options. Several levels of accommodation are available. |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                                                                                                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Sodankylä: Leena Leppänen (leena.leppanen@fmi.fi)<br>Pallas: Antti Hyvärinen (antti.hyvarinen@fmi.fi) |

| Research Infrastructure Name    | Special transport required to access the RI                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Other logistics costs necessary to access the RI (e.g. training, permit costs)                                                                                                                                                          | Meals provided by the RI (Yes/No)                                                                                                       | Accommodation provided by the RI (Yes/No) | Services charged by the RI | Specific conditions and/or services not provided by the RI                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Note from the RI Operator | Contact person                            |
|---------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------|----------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|-------------------------------------------|
|                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                                                                                                                                                                         | kitchens for storing food and cooking for yourself. Please insert a cost estimate for groceries as a cost item in the application form. |                                           |                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                           |                                           |
| Polish Polar Station "Hornsund" | <p>Transport to Longyearbyen by scheduled airline flights. The route from Longyearbyen to PPS Hornsund can be covered by sea via a chartered vessel (e.g. Henningsen Transport &amp; Guiding, Better Moments, MV Ulla Rinman; around 60 000 NOK/travel one way), or by using transport on a vessel chartered by the Institute of Geophysics PAS, free of charge for the POLARIN project group. Transport chartered by IG PAS is available only on specific dates (the dates are announced in the spring of a given year), and reservations are required.</p> <p>Sea transport can cause delays in reaching the station and longer journeys, so additional overnight stays may be necessary. It's best to book a ticket with the option to rebook.</p> <p>In early spring, travel between Longyearbyen and Hornsund is also possible by snowmobile rented from a tourist company in Longyearbyen, depending on weather conditions.</p> | <p>A permit from the Governor of Svalbard is required to borrow and carry a firearm for protection against polar bears. The permit is issued for 248 NOK.</p> <p>For snowmobile travel, the firearm must be rented in Longyearbyen.</p> | Yes                                                                                                                                     | Yes                                       |                            | <p>Internet and InReach or Iridium for emergency communication is free of charge for the POLARIN project group.</p> <p>Snowmobiles, a VHF radio, firearms (for permit holders only), and a signal pistol are free of charge for the POLARIN project group.</p> <p>No one may go into the field alone. A minimum of two people is required, and at least two members of the group must be armed.</p> <p>Participants must hold travel insurance that complies with the requirements set by the Governor of Svalbard.</p> |                           | Katarzyna Matysiak (kmatysiak@igf.edu.pl) |

| Research Infrastructure Name                   | Special transport required to access the RI                                                                                                                                                                                 | Other logistics costs necessary to access the RI (e.g. training, permit costs)                                                                                                                 | Meals provided by the RI (Yes/No)                                                                                                                                               | Accommodation provided by the RI (Yes/No) | Services charged by the RI                                                                                                                                                                                   | Specific conditions and/or services not provided by the RI                                                                           | Note from the RI Operator | Contact person                                          |
|------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|---------------------------|---------------------------------------------------------|
| <b>Rif Field Station</b>                       |                                                                                                                                                                                                                             | Remember to budget for permit costs if you plan to capture and transport natural history specimens ( <a href="https://www.natt.is/en/about/permits">https://www.natt.is/en/about/permits</a> ) | No<br>Meals costs are reimbursed by the RI. Please insert a cost estimate for groceries/restaurants as a cost item in the application form.                                     | Yes                                       |                                                                                                                                                                                                              |                                                                                                                                      |                           | Pedro Rodrigues (pedro@rifresearch.is)                  |
| <b>Sermilik Station (UCPH)</b>                 |                                                                                                                                                                                                                             |                                                                                                                                                                                                | No                                                                                                                                                                              | Yes                                       |                                                                                                                                                                                                              |                                                                                                                                      |                           | Lone Fabrin-Brasted (lofab@adm.ku.dk)                   |
| <b>Sermilik Station (UGraz, Austria)</b>       | Boat transfer from Tasiilaq to Sermilik Station, approx. 750 EUR                                                                                                                                                            |                                                                                                                                                                                                | No<br>We offer access to a self-service kitchen, visitors must bring their own supplies. Please insert a cost estimate for groceries as a cost item in the application form..   | Yes                                       | A zodiac can be rented and is not included in the unit cost.                                                                                                                                                 |                                                                                                                                      |                           | Andreas Trügler (andreas.truegler@uni-graz.at)          |
| <b>Sudurnes Science and Learning Center</b>    |                                                                                                                                                                                                                             | National permit costs might occur, but it depends on the research being done.                                                                                                                  | No<br>There is a shop in town and a fully equipped kitchen at the station to prepare meals. Please insert a cost estimate for groceries as a cost item in the application form. | Yes                                       |                                                                                                                                                                                                              |                                                                                                                                      |                           | Hanna Maria Kristjansdottir (hanna@thekkinga.rsetur.is) |
| <b>Tarfala Research Station</b>                | Helicopter flight from Nikkaluokta to RI (if e.g. transport of equipment is needed that is too heavy for carrying during a hike. Distance: c 26 km). Cost: approx 650 € per route (Nikkaluokta to RI, or RI to Nikkaluokta) | Cost for certified mountain guide if work on glaciers is conducted. C. 1000 €/day.                                                                                                             | Yes                                                                                                                                                                             | Yes                                       | Crampons, helmet, ice axe (for glacier work), storage space (for parties returning), boat, survival suit, lifejacket (for lake work), scientific equipment (dGPS, ice drill, etc, depending on availability) | Available from local companies: Boat travel in the valley (cost c 50€), reducing the c.26 km hike between Nikkaluokta and RI by 6 km |                           | Nina Kirchner (tarfala@su.se)                           |
| <b>The DMI Geophysical Observatory Qaanaaq</b> | We offer pick-up/drop-off from the airport and to research sites near the station                                                                                                                                           | If the research includes access to remote sites by local boats, this should be included in the                                                                                                 | No<br>Groceries can be purchased at the                                                                                                                                         | Yes                                       | If the research includes access to remote sites by local                                                                                                                                                     | Equipment for camping in the field is not available                                                                                  |                           | Steffen Malskaer Olsen (smo@dm.dk)                      |

| Research Infrastructure Name          | Special transport required to access the RI                                                                                                                                                                                            | Other logistics costs necessary to access the RI (e.g. training, permit costs)                                        | Meals provided by the RI (Yes/No)                                                                                                                                                                                                                                               | Accommodation provided by the RI (Yes/No) | Services charged by the RI                                                                                              | Specific conditions and/or services not provided by the RI | Note from the RI Operator | Contact person                              |
|---------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------|-------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------|---------------------------|---------------------------------------------|
|                                       | that can be reached by car at no cost.                                                                                                                                                                                                 | budget. The station can assist with making arrangements with private boat owners.                                     | well-equipped grocery shop in Qaanaaq, near the station, for cooking at the station. Prices are relatively high by European standards, and in some cases, they can be almost twice as high. Please insert a cost estimate for groceries as a cost item in the application form. |                                           | boats, this should be included in the budget. The station can assist with making arrangements with private boat owners. | (but check with us before shipping).                       |                           |                                             |
| <b>Toolik Field Station</b>           |                                                                                                                                                                                                                                        |                                                                                                                       |                                                                                                                                                                                                                                                                                 |                                           |                                                                                                                         |                                                            |                           |                                             |
| <b>Villum Research Station</b>        | Chartered flight from Longyearbyen (Svalbard) to Villum Research Station<br>Please check the price list: <a href="https://villumresearchstation.dk/access-to-the-facility">https://villumresearchstation.dk/access-to-the-facility</a> | SAR Insurance if no self-insurance, access fee to the National Park                                                   | Yes                                                                                                                                                                                                                                                                             | Yes                                       | Rent of transportation, fuel, use of lab facilities                                                                     |                                                            |                           | Jørgen Skafte (jska@envs.au.dk)             |
| <b>Western Arctic Research Centre</b> |                                                                                                                                                                                                                                        | Scientific Research License, Land Permits (if work takes place on Inuvialuit Private Lands or Gwich'in Private Lands) | No                                                                                                                                                                                                                                                                              | Yes                                       |                                                                                                                         |                                                            |                           | Erika Hille (Erika.Hille@aurora.college.ca) |

| Research Infrastructure Name | Special transport required to access the RI                                                                                                                                        | Other logistics costs necessary to access the RI (e.g. training, permit costs) | Meals provided by the RI (Yes/No)                                                                                                                                                   | Accommodation provided by the RI (Yes/No)                                                       | Services charged by the RI                                                                                                                                                         | Specific conditions and/or services not provided by the RI                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Note from the RI Operator                                                                                                                                                                                                                                                                  | Contact person                        |
|------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------|
| Zackenberg Research Station  | Please check the price list: <a href="https://zackenberg.dk/fileadmin/g-e-m/Zackenberg/Pricelist_2026.pdf">https://zackenberg.dk/fileadmin/g-e-m/Zackenberg/Pricelist_2026.pdf</a> | Subproject fee                                                                 | Yes                                                                                                                                                                                 | Yes                                                                                             | Please check the price list: <a href="https://zackenberg.dk/fileadmin/g-e-m/Zackenberg/Pricelist_2026.pdf">https://zackenberg.dk/fileadmin/g-e-m/Zackenberg/Pricelist_2026.pdf</a> | In case of weather-related delays, expenses for food and accommodation will be charged to the relevant project. This applies both during transit in Iceland (en route to Zackenberg) and while in Zackenberg when awaiting return travel.<br>Project members should be prepared for potential delays at both ends of the journey and avoid scheduling commitments immediately afterward, as delays of several days may occur.<br>An expensive part of the budget that is not immediately obvious is the insurance fee for projects that cannot be insured under a university or other institution. In such cases, researchers need to contact insurance companies to obtain coverage that meets the requirements for the National Park in NE Greenland, and this is often very costly (around €5,000 or more per person for two weeks). | Please be mindful of cargo shipments in both directions, including the cost per kilogram. All projects must ensure that no materials are left behind. This includes equipment, batteries, waste, and unused chemicals, all of which must be transported back - so this should be budgeted. | Marie Frost Arndal (zackenberg@au.dk) |
| Core Repositories            |                                                                                                                                                                                    |                                                                                |                                                                                                                                                                                     |                                                                                                 |                                                                                                                                                                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                                                                                                                                                                                                                            |                                       |
| UIT Core Repository          |                                                                                                                                                                                    |                                                                                | No<br>Restaurant: 500/600 NOK per person.<br>Groceries: 300 NOK per day per person, Please insert a cost estimate for groceries/restaurants as a cost item in the application form. | No<br>Hotels: 4000 to 6000 NOK per night<br>at Campus: 400 NOK per night (limited availability) |                                                                                                                                                                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Given global and local circumstances (oil price, currency exchange, low and high seasons from a touristic point of view), the above costs for staying and meals may vary considerably, This                                                                                                | Fabio Sarti (fabio.sarti@uit.no)      |

| Research Infrastructure Name           | Special transport required to access the RI                                                                                                                                                                                                        | Other logistics costs necessary to access the RI (e.g. training, permit costs)                                                                                             | Meals provided by the RI (Yes/No)                                                           | Accommodation provided by the RI (Yes/No)                                             | Services charged by the RI | Specific conditions and/or services not provided by the RI | Note from the RI Operator                                                                                                                                                                                                                                                                         | Contact person                                               |
|----------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------|----------------------------|------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------|
|                                        |                                                                                                                                                                                                                                                    |                                                                                                                                                                            |                                                                                             |                                                                                       |                            |                                                            | applies to flight tickets too.                                                                                                                                                                                                                                                                    |                                                              |
| <b>AWI-ICE</b>                         |                                                                                                                                                                                                                                                    |                                                                                                                                                                            |                                                                                             |                                                                                       |                            |                                                            |                                                                                                                                                                                                                                                                                                   |                                                              |
| <b>Polar Sediment Core Facility</b>    |                                                                                                                                                                                                                                                    |                                                                                                                                                                            |                                                                                             |                                                                                       |                            |                                                            |                                                                                                                                                                                                                                                                                                   |                                                              |
| <b>AWI-SED</b>                         |                                                                                                                                                                                                                                                    |                                                                                                                                                                            |                                                                                             |                                                                                       |                            |                                                            |                                                                                                                                                                                                                                                                                                   |                                                              |
| <b>Research Vessels</b>                |                                                                                                                                                                                                                                                    |                                                                                                                                                                            |                                                                                             |                                                                                       |                            |                                                            |                                                                                                                                                                                                                                                                                                   |                                                              |
| <b>Ice class r/v "Noosfera"</b>        |                                                                                                                                                                                                                                                    |                                                                                                                                                                            | Yes                                                                                         | Yes                                                                                   |                            |                                                            |                                                                                                                                                                                                                                                                                                   | Andriy Fedchuk (andriyf@gmail.com)                           |
| <b>Le Commandant Charcot</b>           |                                                                                                                                                                                                                                                    | Applicants need to be sure that they have the necessary insurance, which could increase costs. Embarkation takes place in the afternoon and debarkation is in the morning. | Yes                                                                                         | Yes                                                                                   |                            |                                                            |                                                                                                                                                                                                                                                                                                   | Megan Clampitt (Science@Ponant.com)                          |
| <b>Research Icebreaker Laura Bassi</b> | Special transport from NZ to Antarctica and back                                                                                                                                                                                                   | Training should be sustained directly by the applicants                                                                                                                    | Yes (When onboard the research vessel and in the Italian base meals are provided by the RI) | Yes During the stay on the research vessel Laura Bassi and the Italian Antarctic base |                            |                                                            |                                                                                                                                                                                                                                                                                                   | Fabrizio Zgur (fzgur@ogs.it)<br>Franco Coren (fcoren@ogs.it) |
| <b>RV Polarstern</b>                   |                                                                                                                                                                                                                                                    |                                                                                                                                                                            |                                                                                             |                                                                                       |                            |                                                            |                                                                                                                                                                                                                                                                                                   |                                                              |
| <b>RV Dana</b>                         |                                                                                                                                                                                                                                                    |                                                                                                                                                                            |                                                                                             |                                                                                       |                            |                                                            |                                                                                                                                                                                                                                                                                                   |                                                              |
| <b>Arni Fridriksson</b>                | No special transport beyond standard commercial flights to Reykjavik (KEF/RKV) is required in most cases. However, depending on the cruise schedule and sampling location, applicants may need to budget for: - Domestic transfers within Iceland. |                                                                                                                                                                            | Yes                                                                                         | Yes                                                                                   |                            |                                                            | From previous experience: Applicants frequently underestimate freight and customs handling costs when shipping scientific equipment to Iceland. Early contact with MFRI is strongly recommended to confirm what equipment is already available on board and what needs to be shipped, in order to | Stefan Eyfjord Stefansson (stefan.stefansson@hafogvatn.is)   |

| Research Infrastructure Name | Special transport required to access the RI                           | Other logistics costs necessary to access the RI (e.g. training, permit costs) | Meals provided by the RI (Yes/No) | Accommodation provided by the RI (Yes/No) | Services charged by the RI                                  | Specific conditions and/or services not provided by the RI | Note from the RI Operator                                                                                                                                        | Contact person                                   |
|------------------------------|-----------------------------------------------------------------------|--------------------------------------------------------------------------------|-----------------------------------|-------------------------------------------|-------------------------------------------------------------|------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------|
|                              |                                                                       |                                                                                |                                   |                                           |                                                             |                                                            | avoid unnecessary freight costs.                                                                                                                                 |                                                  |
| <b>CCGS Amundsen</b>         | Charter flights, from Quebec to Canadian Arctic, approx 2500-3000 Eur |                                                                                |                                   |                                           | Contact Amundsen Science or see web site for equipment list | Helicopter use is in addition                              |                                                                                                                                                                  | Alexandre Forest (alexandre.forest@as.ulaval.ca) |
| <b>BIO Hespérides</b>        |                                                                       |                                                                                |                                   |                                           |                                                             |                                                            |                                                                                                                                                                  |                                                  |
| <b>RV Kronprins Haakon</b>   |                                                                       |                                                                                |                                   |                                           |                                                             |                                                            |                                                                                                                                                                  |                                                  |
| <b>RV Celtic Explorer</b>    |                                                                       |                                                                                | Yes                               | Yes                                       |                                                             |                                                            | All users of RV Celtic Explorer require a valid STCW Seafarers Medical (ENG11 or equivalent) STWC Personal Survival Techniques, and Security Awareness Training. | Aodhan Fitzgerald (Aodhan.Fitzgerald@Marine.ie)  |
| <b>TARA polar station</b>    |                                                                       |                                                                                |                                   |                                           |                                                             |                                                            |                                                                                                                                                                  |                                                  |
| <b>RS Karpuj</b>             |                                                                       |                                                                                |                                   |                                           |                                                             |                                                            |                                                                                                                                                                  |                                                  |
| <b>Observatories</b>         |                                                                       |                                                                                |                                   |                                           |                                                             |                                                            |                                                                                                                                                                  |                                                  |
| <b>FRAM</b>                  |                                                                       |                                                                                |                                   |                                           |                                                             |                                                            |                                                                                                                                                                  |                                                  |